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# Memorandum

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**To:** Mayor, City Council, City Manager, Finance Director, City Law Director  
**From:** Roxanne  
**Subject:** General Information  
**Date:** November 4, 2016

## CALENDAR

**AGENDA - City Council** - Monday, November 7<sup>th</sup> at 7:00 pm

### C. APPROVAL OF MINUTES

1. October 17, 2016 Regular Council Meeting
2. October 24, 2016 Special Council Meeting Minutes

### D. SWEARING IN OF FIREFIGHTERS

### E. SWEARING IN OF PATROLMAN

### G. REPORTS FROM COUNCIL COMMITTEES

1. Finance and Budget Committee
2. Safety and Human Resources Committee
3. Personnel Committee
4. Water/Sewer Committee

### I. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 044-16**, a Resolution Authorizing the City Manager to enter into a contract with Clemans, Nelson and Associates, Inc. for professional services regarding consultation for collective bargaining issues; and Declaring an Emergency. *(Suspension Requested)*
2. **Resolution No. 045-16**, a Resolution authorizing the City Manager to execute all documents necessary to apply for and accept a Fiscal Year 2017 Multi-Agency Radio Communications System (MARCS) Grant from the Ohio Department of Commerce; and Declaring an Emergency. *(Suspension Requested)*
3. **Resolution No. 046-16**, a Resolution authorizing the City Manager to execute any and all documents necessary to apply for and accept a Fiscal Year 2017 Assistance to Firefighters Grant (AFG) from the Department of Homeland Security and Federal Emergency Management Agency (FEMA); and Declaring an Emergency. *(Suspension Requested)*
4. **Ordinance No. 047-16**, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 4) for the year 2016; and Declaring an Emergency. *(Suspension Requested)*
5. **Resolution No. 048-16**, a Resolution Authorizing the City Manager to execute any and all documents necessary to apply for, accept and enter into an Ohio Environmental Protection Agency (OEPA) Division of Environmental and Financial Assistance (DEFA) Water Supply Revolving Loan Account (WSRLA) Agreement on behalf of the City of Napoleon, Ohio for planning, design and/or construction of water facilities; and designating a dedicated repayment source for the loan; and Declaring an Emergency. *(Suspension Requested)*

6. **Ordinance No. 049-16**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio.

**J. SECOND READINGS OF ORDINANCES AND RESOLUTIONS - NONE**

**K. THIRD READINGS OF ORDINANCES AND RESOLUTIONS**

1. **Ordinance No. 037-16**, an Ordinance amending the City of Napoleon Traffic Schedules, specifically Schedule II, "Parking Time Limits" on certain City streets as listed in the attached Exhibit A; and repealing Ordinance No. 032-11.
2. **Ordinance No. 041-16**, an Ordinance Amending the Provision of the Income Tax Code of the City of Napoleon, Ohio to provide for a Temporary Increase of Three Tenths Percent (0.3%) to the Permanent 1.3% Income Tax; said 0.3% Temporary Income Tax Increase to Commence on July 1, 2017 and End on June 30, 2022; and Temporarily Repealing Ordinance No. 103-08 and Amending Section 193.02 of the Codified Ordinances, all subject to Approval by the Electors of the City of Napoleon, Ohio on the May 2, 2017 Ballot.

**L. GOOD OF THE CITY** (*Discussion/Action*)

1. Discussion/Action: **Approval of Specifications and Bid Documents for Chemicals for the Water Treatment Plant and Wastewater Treatment Plant FY2017.**
  - This is the annual bid for the chemicals that will be needed at the WTP and WWTP in the year 2017.
2. Discussion/Action: **Accepting a Donation of \$661.51 from Jacob Zumfelde/BSAC Boy Scout Troop 46 Eagle Project, to Napoleon Parks and Recreation-Kidz Kingdom.**
  - Jacob had grant money left over from his Eagle Scout Project and is donating that amount to the Parks and Recreation Department to be used as a sealant at Kidz Kingdom.

**M. Executive Session** (*Economic Development, Contract Negotiations*)

**N. Approve Payments of Bills and Approve Financial Reports**

INFORMATIONAL ITEMS

1. **CANCELLATION** – *Technology and Communication Committee*
2. **AGENDAS**
  - a. Tuesday, November 8<sup>th</sup> at 10:30 am - *Privacy Committee*
  - b. Tuesday, November 8<sup>th</sup> at 4:30 pm - *Board of Zoning Appeals*
  - c. Tuesday, November 8<sup>th</sup> at 5:00 pm - *Planning Commission*
3. **Miscellaneous Information**
  - a. AMP Update/October 28, 2016
  - b. OML Legislative Bulletin/November 2, 2016
  - c. TMACOG November Newsletter
  - d. 2017 TMACOG General Assembly

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> 7:00 pm City Council	<b>8</b> 10:30 am Privacy Comm. 4:30 pm BZA 5:00 pm Planning Comm.	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> 6:30 pm Electric Comm 6:30 pm BOPA 7:00 pm Water/Sewer 7:30 pm Muni Prop/ED	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> 6:15 Parks & Rec Comm 7:00 City Council	<b>22</b> 4:30 pm Civil Service	<b>23</b>	<b>24</b> CLOSED Thanksgiving	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> 6:30 Finance & Budget 7:30 Safety & Human Resources Comm.	<b>29</b>	<b>30</b> 6:30 pm Parks & Rec Board	Notes:		

## CITY COUNCIL

Meeting Agenda

**Monday, November 7, 2016 at 7:00 pm**

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

**A. Attendance (Noted by the Clerk)**

**B. Prayer and Pledge of Allegiance**

**C. Approval of Minutes:** *(in the absence of any objections or corrections, the minutes shall stand approved)*

1. **October 17, 2016** (Regular Council Meeting)
2. **October 24, 2016** (Special Council Meeting)

**D. Swearing in of Firefighters:** Tyler Reiser, Garrett Koketko, Robert Marciniak, Jonah Stiriz

**E. Swearing in of Patrolman:** Robert Lipscomb

**F. Citizen Communication**

**G. Reports from Council Committees**

1. **Finance and Budget Committee** met on October 24, 2016 and recommended:  
Approval of the third quarter budget adjustments.
2. **Safety and Human Resources Committee** did not meet on October 24, 2016
3. **Personnel Committee** met on October 24, 2016 regarding hiring of personnel.
4. **Water/Sewer Committee** did not meet on October 27, 2016 due to a lack of quorum.

**H. Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*

1. **Civil Service Commission** met on October 22, 2016 and set:
  - a. Civil Service Exam for Firefighter/Paramedic and Police Officer for Saturday, January 7, 2017 at 8:00 am
2. **Healthcare Cost Committee** met on October 18, 2016 with the agenda item:
  - a. Review of Health Care Costs and potential Premium Increases for 2017

**I. Introduction of New Ordinances and Resolutions**

1. **Resolution No. 044-16**, a Resolution Authorizing the City Manager to enter into a contract with Clemans, Nelson and Associates, Inc. for professional services regarding consultation for collective bargaining issues; and Declaring an Emergency. *(Suspension Requested)*
2. **Resolution No. 045-16**, a Resolution authorizing the City Manager to execute all documents necessary to apply for and accept a Fiscal Year 2017 Multi-Agency Radio Communications System (MARCS) Grant from the Ohio Department of Commerce; and Declaring an Emergency. *(Suspension Requested)*
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5. **Resolution No. 048-16**, a Resolution Authorizing the City Manager to execute any and all documents necessary to apply for, accept and enter into an Ohio Environmental Protection Agency (OEPA) Division of Environmental and Financial Assistance (DEFA) Water Supply Revolving Loan Account (WSRLA) Agreement on behalf of the City of Napoleon, Ohio for

planning, design and/or construction of water facilities; and designating a dedicated repayment source for the loan; and Declaring an Emergency. *(Suspension Requested)*

6. **Ordinance No. 049-16**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio.

**J. Second Readings of Ordinances and Resolutions – None**

**K. Third Readings of Ordinances and Resolutions**

1. **Ordinance No. 037-16**, an Ordinance amending the City of Napoleon Traffic Schedules, specifically Schedule II, “Parking Time Limits” on certain City streets as listed in the attached Exhibit A; and repealing Ordinance No. 032-11.
2. **Ordinance No. 041-16**, an Ordinance Amending the Provision of the Income Tax Code of the City of Napoleon, Ohio to provide for a Temporary Increase of Three Tenths Percent (0.3%) to the Permanent 1.3% Income Tax; said 0.3% Temporary Income Tax Increase to Commence on July 1, 2017 and End on June 30, 2022; and Temporarily Repealing Ordinance No. 103-08 and Amending Section 193.02 of the Codified Ordinances, all subject to Approval by the Electors of the City of Napoleon, Ohio on the May 2, 2017 Ballot.

**L. Good of the City** *(Any other business as may properly come before Council, including but not limited to)*

1. **Discussion/Action:** Approval of Specifications and Bid Documents for Chemicals for the Water Treatment Plant and Wastewater Treatment Plant FY2017.
2. **Discussion/Action:** Accepting a Donation of \$661.51 from Jacob Zumfelde/BSAC Boy Scout Troop 46 Eagle Project, to Napoleon Parks and Recreation-Kidz Kingdom.

**M. Executive Session:** *(Economic Development, Contract Negotiations)*

**N. Approve Payment of Bills and Approve Financial Reports** *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*

**O. Adjournment**

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*Gregory J. Heath, Finance Director/Clerk of Council*

**A. Items Referred or Pending in Committees of Council**

- 1. Technology & Communication Committee (1<sup>st</sup> Monday)**  
*(Next Regular Meeting: Monday, November 7, 2016 @6:15 pm- Canceled)*
- 2. Electric Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday November 14, 2016 @6:30 pm)*
  - a. Review of Power Supply Cost Adjustment Factor for November, 2016
  - b. Electric Department Report
- 3. Water, Sewer, Refuse, Recycling & Litter Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, November 14, 2016 @7:00 pm)*
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, November 14, 2016 @7:30 pm)*
  - a. Updated Info from Staff on Economic Development (as needed)
- 5. Parks & Recreation Committee (3<sup>rd</sup> Monday)**  
*(Next Regular Meeting: Monday, November 21, 2016 @6:15 pm)*
- 6. Finance & Budget Committee (4<sup>th</sup> Monday)**  
*(Next Regular Meeting: Monday, November 28, 2016 @6:30 pm)*
- 7. Safety & Human Resources Committee (4<sup>th</sup> Monday)**  
*(Next Meeting: Monday, November 28, 2016 @7:30 pm with the Townships)*  
2016 Regular Meetings with Townships scheduled for February and November
- 8. Personnel Committee**  
*(Next Meeting:)*
- 9. Ad Hoc Committee on Strategic Vision (as needed)**
- 10. Ad Hoc Committee on Organizational Health (as needed)**

**B. Items Referred or Pending In Other City Committees, Commissions & Boards**

- 1. Board of Public Affairs (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, November 14, 2016 @6:30 pm)*
  - a. Review of Power Supply Cost Adjustment Factor for November, 2016
  - b. Electric Department Report
- 2. Board of Zoning Appeals (2<sup>nd</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, November 08, 2016 @4:30 pm)*
- 3. Planning Commission (2<sup>nd</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, November 08, 2016 @5:00 pm)*
- 4. Tree Commission (3<sup>rd</sup> Monday)**  
*(Next Regular Meeting: Monday, November 21, 2016 @6:00 pm-Canceled)*
- 5. Civil Service Commission (4<sup>th</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, November 22, 2016 @4:30 pm)*
- 6. Parks & Recreation Board (Last Wednesday)**  
*(Next Regular Meeting: Wednesday, November 30, 2016 @6:30 pm)*
- 7. Privacy Committee (2nd Tuesday in May & November)**  
*(Next Regular Meeting: Tuesday, November 8, 2016 @10:30 am)*
- 8. Records Commission (2<sup>nd</sup> Tuesday in June & December)**  
*(Next Regular Meeting: Tuesday, December 13, 2016 @4:00 pm)*
- 9. Housing Council (1<sup>st</sup> Monday of the month after the TIRC meeting)**
- 10. Health Care Cost Committee (As needed)**  
*(Next Meeting: Friday, January 27, 2017 at 10:00 am)*
- 11. Preservation Commission (As needed)**  
*(Next meeting: Tuesday, January 10, 2017 at )*

- 12. Infrastructure/Economic Development Fund Review Committee (as needed)**
- 13. Tax Incentive Review Council (as needed)**
- 14. Volunteer Firefighters' Dependents Fund Board (as needed)**
- 15. Volunteer Peace Officers' Dependents Fund Board (as needed)**
- 16. Lodge Tax Advisory & Control Board (as needed)**
- 17. Board of Building Appeals (as needed)**
- 18. ADA Compliance Board (as needed)**
- 19. NCTV Advisory Board (as needed)**

**CITY COUNCIL**

Meeting Minutes

Monday, October 17, 2016 at 7:00 PM

<b>PRESENT</b>	
Council	Travis Sheaffer, President; Patrick McColley, President ProTem; Jeff Comadoll, Rita Small, Dan Baer, Joe Bialorucki, Jeff Mires
Mayor	Jason P. Maassel
City Manager	Monica Irelan
Interim Law Director	Trevor Hayberger
Finance Director/Clerk	Gregory J. Heath
Recorder	Roxanne Dietrich
City Staff	Clayton O'Brien, Fire Chief Robert Weitzel, Police Chief Dan Wachtman, MIS Administrator Morgan Druhot, HR Director
Others	News Media; Tom Baughman and Marvin Barlow (St. Paul's Methodist Church Trustees)
<b>ABSENT</b>	None
<b>Prayer</b>	Council President Sheaffer called the meeting to order at 7:00 PM with the Lord's Prayer followed by the Pledge of Allegiance.
<b>Approval of Minutes</b>	Minutes of the October 3, 2016 Council meeting stand approved as read with no objections or corrections.
<b>Citizen Communication</b>	None
<b>Committee Reports</b>	<p>The Personnel Committee met on October 6, 2016, October 10, 2016, and October 12, 2016 and Chairman Sheaffer reported filling the Law Director position was discussed and they are continuing to move forward.</p> <p>Chairman Sheaffer reported that Electric Committee met on October 10, 2016 and recommended Approval of the PSCAF three month averaged factor: \$0.00982; JV2 \$0.065472, JV5 \$0.0065472 and removed Net Metering Policy from the agenda.</p> <p>Water and Sewer Committee met on October 10, 2016 and Chairman Comadoll reported that the engineer who did some designing gave a very good presentation on the upgrade and currently it is about \$17.1 million. The committee also met with John Courtney from Courtney and Associates on rate structures for the next couple of years.</p> <p>Chairman McColley reported that the Municipal Properties/ED Committee Met on October 10, 2016 and discussed 2017 construction projects.</p>



**Introduction of  
Resolution No. 042-16  
Contract with St. Paul's  
Methodist Church**

President Sheaffer read by title Resolution No. 042-16, a Resolution authorizing the City Manager to enter into a contract with St. Paul's Methodist Church, Napoleon, Ohio regarding the maintenance of Lot Number 156 of Phillip's and Stafford's Fourth Addition to the Village (City) of Napoleon, Ohio as directed in Exhibit A; and declaring an emergency.

**Motion to Approve  
First Read of 042-16**

Motion: McColley    Second: Comadoll  
To approve First Read of Resolution No. 042-16

**Discussion for 042-16**

Irelan said the lease is very similar to the previous lease except we will no longer be doing sweeping, maintenance, patching or reconstruction. We are still doing snow and ice removal and striping. In the previous lease we were allowed to charge for parking if we felt it was necessary, now the church will be able to charge for parking so they can use that money for reconstruction of the parking lot. Suspension would be nice so our guys can do snow and/or ice removal, if necessary.

**Motion to Suspend the  
Rule for 042-16**

Motion: Small    Second: Comadoll  
To suspend the Rules requiring three Readings for Resolution No. 042-16.

**Passed  
Yea-7  
Nay-0**

Roll call vote on above motion:  
Yea-Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer  
Nay-

**Passed  
Yea-7  
Nay-0**

Roll call vote to pass Resolution No. 042-16 under Suspension of the Rules with Emergency.  
Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer  
Nay-

**Second Read of  
Ordinance No. 037-16  
Amend Traffic  
Schedules**

President Sheaffer read by title Ordinance No. 037-16, an Ordinance Amending the City of Napoleon Traffic Schedules, specifically Schedule II, "Parking Time Limits" on certain city streets as listed in the attached Exhibit A; and repealing Ordinance No. 032-11.

**Motion to Approve  
Second Read of 037-16**

Motion: Comadoll    Second: McColley  
To approve second read of Ordinance No. 037-16

**Discussion for 037-16**

Irelan said all the changes were made at the last meeting, there are no changes.

**Passed  
Yea-7  
Nay-0**

Roll call vote on above motion:  
Yea-Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer  
Nay-

**Second Read of Ordinance No. 041-16 Temporary Increase to Permanent Income Tax**

President Sheaffer read by title Ordinance No. 041-16, an Ordinance amending the provision of the income tax code of the City of Napoleon, Ohio to provide for a temporary increase of three tenths percent (0.3%) to the permanent 1.3% income tax; said 0.3% temporary income tax increase to commence on July 1, 2017 and end on June 30, 2022; and temporarily repealing Ordinance No. 103-08 and amending Section 193.02 of the Codified Ordinances, all subject to approval by the electors of the City of Napoleon, Ohio on the May 2, 2017 ballot.

**Motion to Approve Second Read of 041-16**

Motion: Small Second: Comadoll  
To approve second read of Ordinance No. 041-16.

**Discussion**

Irelan reported there are no updates at this time.  
Bialorucki asked if we have an answer on the cost, if there is anything else on the ballot.  
Heath said he contacted the Board of Elections and they were not able to give the dollar amounts at this time, and he will follow-up with them again.

**Passed Yea-6 Nay-1**

Roll call vote on above motion:  
Yea –Comadoll, Baer, Mires, Bialorucki, Small, Sheaffer  
Nay-McColley

**GOOD OF THE CITY**

**Discussion/Action**

Approval of Power Supply Cost Adjustment Factor

Motion: Baer Second: McColley  
To approve the Power Supply Cost Adjustment Factor for October, 2016 as:  
PSCAF three month averaged factor: \$0.00982  
JV2 \$0.065472  
JV5 \$0.065472.

**Passed Yea-7 Nay-0**

Roll call vote on above motion:  
Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer  
Nay-

**Approval of Change Order No. 2 (Final) on the Dodd Street Improvements Project**

Motion: Comadoll Second: Bialorucki  
To approve Change Order No. 2 (Final) to Vernon Nagel, Inc. for the Dodd Street Improvements project a decrease of \$28,735.94.

**Discussion**

Irelan reported Dodd Street is pretty much finished and this is the final change order to close out the project. Final payment will not be sent until all the property pins are where they are supposed to be. The project came in under the contract price.

**Passed**  
**Yea-7**  
**Nay-0**

Roll call vote on above motion:  
Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer  
Nay-

**Good Of The City:**  
**Cont.**

**Irelan**

I would request an executive session for contract negotiations.

**Hayberger**

It is good to be back for this meeting.

**Mires**

We need to pick a weekend to have the budget talks, does December 2<sup>nd</sup> and 3<sup>rd</sup> work for everyone?  
Heath said we hope to bring part of the revenue estimates and should have salary and fringes for the overall budget at the regular Finance and Budget Committee meeting on November 28<sup>th</sup>.  
Sheaffer said if there are no objections to December 2<sup>nd</sup> and 3<sup>rd</sup>, we will set the meetings for then.

**Baer**

The Safety and Human Resources is scheduled to meet for next Monday, we do not have any agenda items so I am canceling that meeting. We do have a planned meeting for November.

**Comadoll**

Are there issues now with property pins on contracts after the contractor gets done? Did they pull the pins out and not put them back in?  
Irelan responded as part of the project some are removed in the right-of-way when they need to rip up the right-of-way, those are the pins that need to be put back in. There is no issue, we just won't pay them until it's done.  
Comadoll said a few years ago they did my street, Strong Street, and no property pins have been put back in. No one has said anything but someday they may.  
Irelan said you are 100% sure there were monuments there before the project.  
Comadoll answered yes, because I had one myself.  
Irelan asked how long ago was that project?  
Comadoll said within the last six (6) years.

**Maassel**

I have appointments I would like to make:  
Lt. David Mack as a Non-Bargaining Representative to the Healthcare Cost Committee.  
Reappoint Ed Clausing to the Tree Commission and also reappoint Mike DeWit to the Board of Public Affairs. Both of their terms expire at the end of this year and they both said they would sign up for an additional term.

**Motion to Approve  
Mayoral Appointments  
as Recommended  
Passed  
Yea-7  
Nay-0**

Motion: Bialorucki Second: Comadoll  
To approve appointments as presented by the Mayor.

Roll call vote on above motion:  
Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer  
Nay-

Mayor Maassel asked for an update on Park Street, is it on schedule. I know they start early in the morning and work late in the afternoon. Ireland reported they are actually a little bit behind. There was a problem with the sanitary and storm sewers too close to each other and with the new regulations they have to be further apart so we had to trench a little bit wider and move one of the lines which means we have to move some manholes. It was previously backfilled with yellow sand so we have to get that out, it is just little behind schedule but it is still going as well as it can.

**Sheaffer**

I have a copy of a check here from AMP for \$1,000.

Heath said it is a grant that was applied for through Eco Smart and the city was awarded \$1,000. It is my understanding, in the application this is to be used for trees to replace diseased and dead trees in the park system.

**Motion to Accept  
\$1,000 EcoSmart Grant**

Motion: Comadoll Second: Small  
To accept the \$1,000 EcoSmart Grant Check.

**Passed  
Yea-7  
Nay-0**

Roll call on above motion:  
Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer  
Nay-

**OhioEPA Public  
Meeting Oct. 27<sup>th</sup>**

The Ohio EPA will be hosting a public meeting on Thursday, October 27<sup>th</sup> at 6:00 pm in Council Chambers to discuss the discharge permit changes for the Napoleon water plant. How many people may be interested in attending? We need to know whether or not a special meeting will need to be scheduled. Jeff Comadoll and Travis Sheaffer said they will be there. Joe Bialorucki said he will be if he is available.

On Friday I spoke to all the government classes at Napoleon High School. I talked about local government and how we are structured. It was basically a presentation on the charter and how different things are set up and then I did talk about the proposed charter amendments for November's election as well as the job shadowing program. I know of two (2) that signed up for it on that day. I thought it was well received. Hopefully between the schools and us we can continue to do that.

**McColley**

Nothing.

<b>Small</b>	Nothing.
<b>Bialorucki</b>	Nothing.
<b>Heath</b>	Heath requested the third quarter budget adjustments be referred out to the Finance and Budget Committee.
<b>Third Quarter Budget Adjustments to Finance and Budget Committee</b>	President Sheaffer referred the third quarter budget adjustments to the Finance and Budget Committee.
<b>Charter Amendments</b>	McColley asked if the three charter amendments that Travis brought up can be put on our facebook page so people can become more familiar with them before they go to the polls, I have had people ask me about them. Sheaffer said Dave Kleck has contacted him about doing something on the radio before the election. Heath said actually by law, there will be a full page ad closer to the election.
<b>Motion To Go Into Executive Session Hiring of Personnel</b>	Motion: McColley Second: Comadoll To go into executive session on hiring of personnel.
<b>Passed Yea-7 Nay-0</b>	Roll call vote on above motion: Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer Nay-
<b>Motion to go Into Executive Session Collective Bargaining Negotiations</b>	Motion: Small Second: Comadoll To go into executive session for collective bargaining negotiations.
<b>Passed Yea-7 Nay-0</b>	Roll call vote on above motion: Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer Nay-
<b>Into Executive Session</b>	Council went into Executive Session at 7:23 pm.
<b>Motion to Come Out of Executive Session</b>	Motion: Comadoll Second: Bialorucki To come out of Executive Session for hiring of personnel.
<b>Passed Yea-7 Nay-0</b>	Roll call vote on above motion: Yea- Comadoll, Baer, Mires, Bialorucki, Small, McColley, Sheaffer Nay- President Sheaffer reported that hiring of personnel was discussed. No action was taken.





**Letter of Resignation** President Sheaffer read a letter of resignation from City Manager Monica Irelan. The resignation is effective October 21, 2016 with her last day on December 5, 2016.

**Motion to Accept City Manager Resignation** Motion: Franz Second: Comadoll  
To accept the letter of resignation from City Manager, Monica Irelan.

**Passed**  
**Yea-7**  
**Nay-0**  
Roll call vote on above motion:  
Yea-Baer, Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll  
Nay-

**Motion to Adjourn** Motion: Franz Second: Comadoll  
To adjourn the meeting.

**Passed**  
**Yea -7**  
**Nay-0**  
Roll call vote on above motion:  
Yea-Baer, Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll  
Nay-

**Adjournment** The Meeting was adjourned at 7:05 pm.

**Approved:**

November 7, 2016

\_\_\_\_\_  
Travis Sheaffer, Council President

\_\_\_\_\_  
Jason P. Maassel, Mayor

\_\_\_\_\_  
Gregory J. Heath, Finance Director/Clerk of Council



**RESOLUTION NO. 044-16**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO  
ENTER INTO A CONTRACT WITH CLEMANS, NELSON, AND  
ASSOCIATES, INC., FOR PROFESSIONAL SERVICES  
REGARDING CONSULTATION FOR COLLECTIVE  
BARGAINING ISSUES; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of Napoleon does have all three (3) union contracts about to expire; and,

**WHEREAS**, the City of Napoleon is now desirous of contracting with Clemans, Nelson, and Associates for their professional services to assist in the collective bargaining process; Now Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO :**

Section 1. That, the City Manager is authorized to enter into a contract with Clemans, Nelson, and Associates, Inc., for their professional services to assist in the collective bargaining process.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. If any section, subsection, paragraph, clause or provision or any part thereof of this ordinance shall be finally adjudicated by a court of competent jurisdiction to be invalid, the remainder of this ordinance shall be unaffected by such adjudication and all the remaining provisions of this ordinance shall remain in full force and effect as though such section, subsection, paragraph, clause or provision or any part thereof so adjudicated to be invalid had not, to the extent of such invalidity, been included herein.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible to enter into the contracts to start the levelization process which would effect the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 044-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**RESOLUTION NO. 045-16**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT A FISCAL YEAR 2017 MULTI-AGENCY RADIO COMMUNICATIONS SYSTEM (MARCS) GRANT FROM THE OHIO DEPARTMENT OF COMMERCE; AND DELCARING AN EMERGENCY**

**WHEREAS**, the Ohio Department of Commerce provides opportunities for financial assistance to local governments by means of offering grants which may be applied for and accepted by various entities; and,

**WHEREAS**, the Ohio Department of Commerce is sponsoring a grant for fiscal year 2017 for financial assistance with the purchase of a Multi-Agency Radio Communications System (MARCS);

**WHEREAS**, the City of Napoleon desires to participate, by means of application and acceptance, in the Ohio Department of Commerce's MARCS grant program to receive financial assistance for the purchase of a radio communications system for the City; Now Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Manager is authorized to execute all documents necessary to apply for and accept a fiscal year 2017 Multi-Agency Radio Communications System (MARCS) grant offered by the Ohio Department of Commerce.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for timely application of the MARCS grant; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 045-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**RESOLUTION NO. 046-16**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT A FISCAL YEAR 2017 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FROM THE DEPARTMENT OF HOMELAND SECURITY AND FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA); AND DECLARING AN EMERGENCY**

**WHEREAS**, the Department of Homeland Security and Federal Emergency Management Agency provide opportunities for financial assistance to fire departments by means of offering grants which may be applied for and accepted by various entities; and,

**WHEREAS**, the Department of Homeland Security and the Federal Emergency Management Agency are sponsoring a grant for fiscal year 2017 for financial assistance with the purchase of professional services projects for operations and safety, vehicle acquisition, regional grants, and state fire training academies;

**WHEREAS**, the City of Napoleon desires to participate, by means of application and acceptance, in the Department of Homeland Security and Federal Emergency Management Agency's Assistance to Firefighters grant program to receive financial assistance for the purchase of a combination of any and all eligible programs as listed above for the City; Now Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Manager is authorized to execute all documents necessary to apply for and accept a fiscal year 2017 Assistance to Firefighters Grant (AFG) offered by the Department of Homeland Security and Federal Emergency Management Agency.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for timely application of the AFG grant; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 046-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**ORDINANCE NO. 047-16**

**AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION MEASURE (SUPPLEMENT NO. 4) FOR THE YEAR 2016; AND DECLARING AN EMERGENCY**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the annual appropriation measure passed in Ordinance No.(s) 062-15, 005-16, 012-16, and 023-16 for the fiscal year ending December 31, 2016 shall be supplemented (Supplement No. 4) as provided in Exhibit "A" (one page), attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time because this Ordinance provides for appropriations for the current expenses of the City which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 047-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**2016 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET ADJUSTMENT  
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

ORDINANCE No. 047-16, Passed 11/07/2016 FUND/DEPARTMENT-3RD QUARTER ADJUSTMENT	2016 SUPPLEMENTAL 3RD QT ADJUSTMENTS			2016 FUND TOTAL
	PERSONAL SERVICES	OTHER	TOTAL	
<b>100 GENERAL FUND</b>				
1370 City Manager/Human Resources	\$0	\$34,500	\$34,500	
1520 Finance/Utility Billing	\$4,500	\$0	\$4,500	
1700 Engineering/City Engineer	\$10,000	\$0	\$10,000	
2200 Fire/Safety Services	\$2,000	\$0	\$2,000	
<b>Total - 100 General Fund</b>	<b>\$16,500</b>	<b>\$34,500</b>	<b>\$51,000</b>	<b>\$51,000</b>
<b>130 ECONOMIC DEVELOPMENT FUND</b>				
3500 Economic Development	\$0	\$2,400	\$2,400	
<b>Total - 130 Economic Development Fund</b>	<b>\$0</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>
<b>170 MUNICIPAL INCOME TAX FUND</b>				
1510 Finance/Income Tax Collection	\$0	\$27,210	\$27,210	
9900 Transfer Accounts	\$0	\$754,360	\$754,360	
<b>Total - 170 Municipal Income Tax Fund</b>	<b>\$0</b>	<b>\$781,570</b>	<b>\$781,570</b>	<b>\$781,570</b>
<b>200 STREET CONSTR., MAINT. &amp; REPAIR FUND</b>				
5100 Service/Streets Maintenance and Properties	\$6,060	\$6,000	\$12,060	
<b>Total - 200 Street (SCM&amp;R) Fund</b>	<b>\$6,060</b>	<b>\$6,000</b>	<b>\$12,060</b>	<b>\$12,060</b>
<b>210 EMS TRANSPORT SERVICE FUND</b>				
2200 Fire/Safety Services	\$0	\$1,000	\$1,000	
<b>Total - 210 EMS Transport Service Fund</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>220 RECREATION FUND</b>				
4200 Recreation/Golf Operating	\$0	\$3,800	\$3,800	
4300 Recreation/Pool Operating	\$0	\$820	\$820	
<b>Total - 220 Recreation Fund</b>	<b>\$0</b>	<b>\$4,620</b>	<b>\$4,620</b>	<b>\$4,620</b>
<b>290 POLICE PENSION FUND</b>				
2100 Police/Safety Services	1,644.67	0	1,644.67	\$1,644.67
<b>291 FIRE PENSION FUND</b>				
2200 Fire/Safety Services	816.82	0	816.82	\$816.82
<b>400 CAPITAL IMPROVEMENT FUND</b>				
2200 Fire/Safety Services	\$0	\$34,000	\$34,000	\$34,000
<b>* GRAND TOTAL - ALL FUNDS</b>	<b>\$25,021</b>	<b>\$864,090.00</b>	<b>\$889,111.49</b>	<b>\$889,111.49</b>



**2016 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET ADJUSTMENT  
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

ORDINANCE No. ___-16, Passed ___/___/2016 FUND/DEPARTMENT-3RD QUARTER ADJUSTMENT	2016 SUPPLEMENTAL 3RD QT ADJUSTMENTS			2016 FUND TOTAL
	PERSONAL SERVICES	OTHER	TOTAL	
<b>100 GENERAL FUND</b>				
1370 City Manager/Human Resources	\$0	\$34,500	\$34,500	
- 1370 City Manager/Human Resources - Legal Services for Contract Negotiations - +\$30,000: Accounts - 100.1370.53350 Service Fees-Consult		\$30,000		
- 1370 City Manager/Human Resources - Additional for Advertising Vacancies to be Filled - +\$4,500: Accounts - 100.1370.53810 Legal Advertising		\$4,500		
1520 Finance/Utility Billing	\$4,500	\$0	\$4,500	
- 1520 Finance/Utility Billing - Additional for Hospitalization Costs added not budgeted with personnel changes - +\$4,500: Accounts - 100.1520.51710 Hospitalization Insur	\$4,500			
1700 Engineering/City Engineer	\$10,000	\$0	\$10,000	
- 1700 Engineering/City Engineer - Additional Overtime due to more City Projects requiring Inspections in 2016 - +\$10,000: Accounts - 100.1700.51101 Salary-Non-Barg.Over	\$10,000			
2200 Fire/Safety Services	\$2,000	\$0	\$2,000	
- 2200 Fire/Safety Serv. - Additional Social Security due to higher PT-Firefighters Salaries - +\$2,000: Accounts - 100.2200.51560 Social Security	\$2,000			
<b>Total - 100 General Fund</b>	<b>\$16,500</b>	<b>\$34,500</b>	<b>\$51,000</b>	<b>\$51,000</b>
<b>130 ECONOMIC DEVELOPMENT FUND</b>				
3500 Economic Development	\$0	\$2,400	\$2,400	
- 3500 Economic Development - To cover Closing Costs on Property Sold to Railroad - +\$2,400: Accounts - 130.3500.53300 Service Fees-Profesi		\$2,400		
<b>Total - 130 Economic Development Fund</b>	<b>\$0</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>
<b>170 MUNICIPAL INCOME TAX FUND</b>				
1510 Finance/Income Tax Collection	\$0	\$27,210	\$27,210	
- 1510 Finance/Income Tax Collection - To cover Additional Postage and Income Tax Refunds - +\$27,210: Accounts - 170.1510.54110 Supplies-Postage/Deli		\$600		
Accounts - 170.1510.59010 Refunds-Income Tax		\$26,610		
9900 Transfer Accounts	\$0	\$754,360	\$754,360	
- 9900 Transfer Accounts - To cover Additional Transfer to Receiving Fund due to Increased Income Taxes - +\$754,360: Accounts - 170.9900.59410 TR-TO 100 General F		\$403,990		
Accounts - 170.9900.59510 TR-TO 220 Recreator		\$102,770		
Accounts - 170.9900.59610 TR-TO 400 CIP Fund		\$247,600		
<b>Total - 170 Municipal Income Tax Fund</b>	<b>\$0</b>	<b>\$781,570</b>	<b>\$781,570</b>	<b>\$781,570</b>
<b>200 STREET CONSTR., MAINT. &amp; REPAIR FUND</b>				
5100 Service/Streets Maintenance and Properties	\$6,060	\$6,000	\$12,060	
- 5100 Service/SCMR - Additional for Hospitalization Costs added not budgeted with personnel changes - +\$6,060: Accounts - 200.5100.51710 Hospitalization Insur	\$6,060			
- 5100 Service/SCMR - Additional Interfund Reimbursement for Labor & Fringe Allocations - +\$6,000: Accounts - 200.5100.51710 Hospitalization Insur		\$6,000		
<b>Total - 200 Street (SCM&amp;R) Fund</b>	<b>\$6,060</b>	<b>\$6,000</b>	<b>\$12,060</b>	<b>\$12,060</b>

**2016 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET ADJUSTMENT  
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

ORDINANCE No. ___-16, Passed ___/___/2016 FUND/DEPARTMENT-3RD QUARTER ADJUSTMENT	2016 SUPPLEMENTAL 3RD QT ADJUSTMENTS			2016 FUND TOTAL
	PERSONAL SERVICES	OTHER	TOTAL	
<b>210 EMS TRANSPORT SERVICE FUND</b>				
2200 Fire/Safety Services	\$0	\$1,000	\$1,000	
<i>- 2200 Fire/Safety Services - Additional for Refunds on increased activity with EMS Billings - +\$1,000:</i>				
Accounts - 210.2200.59000 Refunds-Miscellaneous		\$1,000		
<b>Total - 210 EMS Transport Service Fund</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>220 RECREATION FUND</b>				
4200 Recreation/Golf Operating	\$0	\$3,800	\$3,800	
<i>- 4200 Recreation/Golf Operating - Additional for higher Electric Costs - +\$2,800:</i>				
Accounts - 220.4200.53110 Utilities-Electric		\$2,800		
<i>- 4200 Recreation/Golf Operating - Additional for Supplies and Materials - +\$2,000:</i>				
Accounts - 220.4200.54200 Supplies-Operating Materials		\$2,000		
4300 Recreation/Pool Operating	\$0	\$820	\$820	
<i>- 4300 Recreation/Pool Operating - Additional for higher Water Usage - +\$820:</i>				
Accounts - 220.4300.53113 Utilities-Water & Sewer		\$820		
<b>Total - 220 Recreation Fund</b>	<b>\$0</b>	<b>\$4,620</b>	<b>\$4,620</b>	<b>\$4,620</b>
<b>290 POLICE PENSION FUND</b>				
2100 Police/Safety Services	1,644.67	0	1,644.67	\$1,644.67
<i>- 2100 Police/Safety Services - Appropriate Additional Revenue Received - +\$1,644.67:</i>				
Accounts - 290.2100.51530 Police Pension		\$1,644.67		
<b>291 FIRE PENSION FUND</b>				
2200 Fire/Safety Services	816.82	0	816.82	\$816.82
<i>- 2200 Fire/Safety Services - Appropriate Additional Revenue Received - +\$816.82:</i>				
Accounts - 291.2200.51540 Fire Pension		\$816.82		
<b>400 CAPITAL IMPROVEMENT FUND</b>				
2200 Fire/Safety Services	\$0	\$34,000	\$34,000	\$34,000
<i>- 2200 Fire/Safety Services - Additional for Automated Cot Loader System - \$34,000:</i>				
Accounts - 400.2200.57000 Machinery & Equipment		\$34,000		
<b>* GRAND TOTAL - ALL FUNDS</b>	<b>\$25,021</b>	<b>\$864,090.00</b>	<b>\$889,111.49</b>	<b>\$889,111.49</b>

**RESOLUTION NO. 048-16**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR, ACCEPT, AND ENTER INTO AN OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA) DIVISION OF ENVIRONMENTAL AND FINANCIAL ASSISTANCE (DEFA) WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE CITY OF NAPOLEON, OHIO FOR PLANNING, DESIGN, AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of Napoleon, Ohio seeks to upgrade its existing water facilities; and,

**WHEREAS**, the City of Napoleon, Ohio intends to apply for Water Supply Revolving Loan Account (WSRLA) funds for the planning, design and/or construction of the water facilities; and,

**WHEREAS**, the City of Napoleon, Ohio is eligible to apply for said Water Supply Revolving Loan Account (WSRLA) funding; and,

**WHEREAS**, the Ohio Water Supply Revolving Loan Account (WSRLA) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source; Now Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Manager is hereby authorized and directed to execute any and all documents necessary to apply for, accept, and enter into an Ohio Environmental Protection Agency (OEPA) Division of Environmental and Financial Assistance (DEFA) Water Supply Revolving Loan Account (WSRLA) agreement for planning, design, and/or construction of water facilities, on behalf of the City of Napoleon, Ohio, and designate a dedicated repayment source for the loan.

Section 2. That, the dedicated source of repayment will be the Water Revenue Fund.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to meet the grant deadline; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 048-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**ORDINANCE NO. 049-16**

**AN ORDINANCE AMENDING THE ALLOCATION OF FUNDS AS FOUND IN SECTIONS 193.11 AND 194.013 OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON, OHIO**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“193.11 ALLOCATION OF FUNDS.

(a) Effective January 1, 2017, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 62% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 38% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2016 at 11:59 PM.

Section 2. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“194.013 ALLOCATION OF FUNDS.

(A) Effective January 1, 2017, the funds collected under the provisions of this Chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this Chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 62% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 38% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(B) Effective January 1, 2018 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 50% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 50% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.”

Section 3. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2016 at 11:59 PM.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance shall take effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 049-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

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*Gregory J. Heath, Clerk/Finance Director*

**ORDINANCE NO. 037-16**

**AN ORDINANCE AMENDING THE CITY OF NAPOLEON TRAFFIC SCHEDULES, SPECIFICALLY SCHEDULE II, "PARKING TIME LIMITS" ON CERTAIN CITY STREETS AS LISTED IN THE ATTACHED EXHIBIT A; AND REPEALING ORDINANCE NO. 032-11**

**WHEREAS**, the City Manager, pursuant to authority granted in the Charter of the City of Napoleon, establishes traffic control in the City of Napoleon;

**WHEREAS**, the current parking time limits and parking restrictions need updated on certain City streets as provided in the attached Exhibit A;

**Now Therefore,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City of Napoleon Ohio hereby amends Schedule II of the City of Napoleon Traffic Schedules to reflect parking time limits and restrictions on certain City streets as provided in the attached Exhibit A.

Section 2. That any changes needed to pages, page numbers, or appendixes are hereby approved to accommodate for the above amendment.

Section 3. That, Ordinance No. 032-11 as existed prior to the enactment of this Ordinance, is repealed in its entirety.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain



Attest:

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Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 037-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

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*Gregory J. Heath, Clerk/Finance Director*

### Exhibit A – Ord. No. 037-16

Street	Between	Side	Restriction	Spaces
Clinton St., E.	Perry St./Monroe St.	S	30 Min. (2A-5A) 2 Hour (5A - 6P) Handicapped Parking Only	1
Clinton St., E.	Perry St./Monroe St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2-17
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking Only	1
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6 P)	2
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking Only	3
Clinton St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6 P)	4-18
Clinton St., W.	Scott St./Perry St.	N	No parking except <del>(7A—11A)</del> <del>on Sundays during Church</del> <del>service</del> ; and at times of special events approved by Chief of Police.	1 (166 Feet)
Clinton St., W.	Webster St./Scott St.	S	<del>None</del>	1- <del>6-7</del>
Clinton St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-9
Main St. Parking Lot	Main St./Alley	W	30 Min. (2A - 5A) <del>2</del> 10 Hour ( <del>5A—6P</del> )5A-2A	1-8
Main St. Parking Lot	Main St./Alley	W. Center	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-11
Main St. Parking Lot	Main St./Alley	W		9-12
<del>Main St. Parking Lot</del>	<del>Main St./Alley</del>	<del>E. Center</del>	<del>No parking, except Red Cross use</del>	<del>1</del>
Main St. Parking Lot	Main St./Alley	E. Center	30 Min. (2A - 5A) 10 Hour (5A - 2A)	<del>2-10</del> 1-10
Main St. Parking Lot	Main St./Alley	E	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-10

Main St. W.	Perry St./Scott St.	S	No parking all day	5-21
Main St. W.	Perry St./Scott St.	N	No parking all day	<del>5-6</del> 1-2
Main St. W.	Webster St./Scott St.	S	No Parking (7:30A - 8:30A) No Parking (2:30 P - 3:30P) on school days	17-27
Main St., W.	Scott St./Webster St.	N		1-8
Main St., W.	Scott St./Webster St.	S		1-2
Main St., W.	Webster St./Avon Pl.	N		1-15
Main St., W.	Webster St./Avon Pl.	S	4 Hour (7:30A - 3:30P) on school days	1-2
Main St., W.	Avon Pl./Webster St.	S		3-7
Main St., W.	Avon Pl./Webster St.	S	No Parking (7:30A - 8:30A) No Parking (2:30P - 3:30P) on school days	8-14
Main St., W.	Avon Pl./Webster St.	S	Handicapped Parking Only	15-16
Main St., W.	Webster St./Scott St.	S		28-29
Main St., W.	Perry St./Scott St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-4
Main St., W.	Perry St./Scott St.	N	Handicapped Parking only	1
<del>Main St., W.</del>	<del>Perry St./Scott St.</del>	<del>N</del>	<del>30 Min. (2A - 5A)</del> <del>2 Hour (5A - 6P)</del> None	<del>2-7</del> 2-3
<del>Meekison St.</del>	<del>Perry St./Appian Ave.</del>	<del>Both</del>	<del>No Parking at all times</del>	
Monroe St. Parking Lot	Shelby St./Clinton St., E.	E	County Government use only	1-6
Monroe St. Parking Lot	Shelby St./Clinton St., E.	E	30 Min (2A - 5P)	7-18
Monroe St. Parking Lot	Shelby St./Clinton St., E.	W	30 Min (2A - 5A)	1-16
Monroe St.	Alley/to sign	E	No Parking 8A - 3:30P on school days	1 (50 Feet)
Monroe St.	Sign/Clinton St.	E	No Parking 8A - 9A and 3P - 3:30P school days only	1 (110 Feet)
Monroe St.	Shelby St./Clinton St., E.	W		1-11
Monroe St.	Shelby St./Clinton St.	W	Handicapped Parking only	12
Monroe St.	Washington St., E./Riverview Ave.	W	<del>30 Min. (2A - 5A)</del> <del>Handicapped Parking only</del> No Parking	<del>1-0</del>

Monroe St.	Clinton St./Washington St.	W	30 Min. (2A - 5A) Handicapped Parking only	1
Monroe St.	Clinton St./Washington St.	W	30 Min. (2A - 5A) <del>2 Hour (5A - 6P)</del>	<del>2-15-16</del>
<del>Monroe St.</del>	<del>Clinton St./Washington St.</del>	<del>W</del>	<del>30 Min. (2A - 5A) Handicapped Parking only</del>	<del>16</del>
Monroe St.	Washington St./Alley	E	30 Min. (2A - 5A)	1-5
Monroe St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A)	1-14
Oakwood Ave.	Railroad St./Perry St.	W		1-25
Oakwood Ave.	Perry St./Monroe St.	E		1-11
Perry St.	Riverview Ave./Front St.	W	5 Min. - (loading zone)	1 (40 Feet)
<del>Perry St.</del>	<del>Riverview Ave./Front St.</del>	<del>E</del>	<del>30 Min. (2A - 5A) 2 Hour (5A - 6P)</del>	<del>1-3</del>
Perry St.	Riverview Ave./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-8
Perry St.	Riverview Ave./Washington St.	E	Handicapped Parking only	9
Perry St.	Riverview Ave./Washington St.	E	Police use only	10
Perry St.	Shelby St./Railroad St.	E	<del>18 Hour</del> 30 Min. (2A-5P) All Day	9-11
Perry St.	Shelby St./Railroad St.	W	2 Hour	1-6
Perry St.	Clinton St./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	1
Perry St.	Clinton St./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2-11
Perry St.	Clinton St./Washington St.	<del>E-W</del>	2 Hour (5A - 6P) 30 Min. (2A - 5A) Handicapped Parking only	1
Perry St.	Clinton St./Washington St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2-11
Perry St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-4
Perry St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	5

Perry St.	Shelby St./Railroad St.	E	30 Min. (2A - 5A) <del>2 Hour (5A - 6P)</del> All Day	1-8, 10-12
Perry St.	Shelby St./Clinton St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-5
Perry St.	Washington St./Main St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-9
Scott St.	Clinton St./Washington St.	W	2 Hour (5A - 6P) 30 Min. (2A - 5A)	1-6
Scott St.	Washington St./Main St.	W	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1- <del>9</del> 10
Scott St.	Main St./Washington St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-7
Scott St.	Washington St./Clinton St.	E	2 Hour (5A - 6P) 30 Min. (2A - 5A) Handicapped Parking only	1
Scott St.	Washington St./Clinton St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P)	2- <del>4</del> 5
Scott St.	Clinton St./Shelby St.	E	30 Min. (2A - 5A) 2 Hour (5A - 6P) Special Event parking within block only with Chief of Police approval	1 (80 Feet)
Shelby St. Parking Lot	Alley/Perry St.	N	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-13
Shelby St. Parking Lot	Alley/Perry St.	Center	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-13
Shelby St. Parking Lot	Alley/Perry St.	S	30 Min. (2A - 5A) 10 Hour (5A - 2A)	1-11
St. Paul Methodist Church Parking Lot	Washington St./Alley	E	30 Min. (2A - 5A)	1- <del>16</del> 14
St. Paul Methodist Church Parking Lot	Washington St./Alley	W	30 Min. (2A - 5A)	1- <del>13</del> 5
St. Paul Methodist Church Parking Lot	Washington St./Alley	W	30 Min. (2A - 5A) Handicap Parking Only	<del>14</del> 6-7
St. Paul Methodist Church Parking Lot	Washington St./Alley	W	30 Min. (2A - 5A)	<del>15</del> 16 8-13
Washington St., E.	Hobson St./Monroe St.	S	30 Min.	1-5

Washington St., E.	Hobson St./Monroe St.	S	5 Min. (loading zone only)	6
Washington St., E.	Hobson St./Monroe St.	S		7-9
Washington St., E.	Hobson St./Monroe St.	N		1-11
Washington St., E.	Monroe St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-4
Washington St., E.	Monroe St./Perry St.	S	Sheriff use only	11-13
Washington St., W.	Webster St./Avon Pl.	S		1-5
Washington St., W.	Webster St./Avon Pl.	S	Handicap Parking Only	6
Washington St., W.	Webster St./Avon Pl.	S		7
Washington St., E.	Monroe St./Perry St.	N	30 Min. (2A-5A) 2 Hour (5A-6P) Handicap Parking Only	1-5
Washington St., E.	Monroe St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	6-10
Washington St., E.	Monroe St./Perry St.	S	30 Min.	5
Washington St., E.	Monroe St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	14-18
Washington St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P)	<del>1-15-2-</del> 4, 6-15
Washington St., E.	Monroe St./Perry St.	N	30 Min.	16
Washington St., E.	Monroe St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P)	17-19
Washington St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-10
Washington St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	11-12
Washington St., W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	<del>12-22</del> 13-22
Washington St., <del>E.</del> W.	Scott St./Perry St.	N	30 Min. (2A - 5A) 2 Hour (5A - 6P)	1-6
Washington St., <del>E.</del> W.	Scott St./Perry St. needs restriction sign	N	30 Min. (2A - 5A) 2 Hour (5A - 6P) Handicapped Parking only	7
Washington St., <del>E.</del> W.	Scott St./Perry St.	S	30 Min. (2A - 5A) 2 Hour (5A - 6P)	8-21

Washington St., W.	Scott St./Webster St.	N	Handicapped Parking only 30 Min.	1
Washington St., W.	Scott St./Webster St.	N	30 Min.	2-4
Washington St., W.	Scott St./Webster St.	N		5- <del>9</del> -7
<del>Washington St., W.</del>	<del>Scott St./Webster St.</del>	<del>N</del>	<del>Handicapped Parking only</del>	<del>4</del> 0
Washington St., W.	Scott St./Webster St.	S	Special event parking within block only with Chief of Police approval	1 (180 Feet)
Washington St., W.	Scott St./Webster St.	N	No Parking except during Church services and at times of special events approved by Chief of Police	8-10
Webster St.	Washington St./Clinton St.	E	Handicap Parking Only	1
Webster St.	Washington St./Clinton St.	E	4 Hour (7A - 5P) 30 Min. (2A - 5A)	<del>4</del> -7-2-5
Webster St.	Washington St./Clinton St.	E	Handicapped Parking only	<del>8</del> -9-6-7
Webster St.	Washington St./Clinton St.	E	4 Hour (7A - 5P) 30 Min. (2A - 5A)	<del>4</del> 0-11-8-9
Webster St.	Washington St./Main St.	W	4 Hour (7A - 5P) 30 Min. (2A - 5A)	1- <del>9</del> -8
Webster St.	Washington St./Main St.	W	Handicapped Parking only	<del>4</del> 0-9
Webster St.	Washington St./Main St.	W	18 Hour	<del>11</del> -19-10-18
Webster St.	Main St./Washington St.	E	18 Hour	1-17
Webster St.	Washington St./Clinton St.	E	18 Hour	<del>4</del> 2-23-10-22
Webster St.	Clinton St./Washington St.	W	18 Hour	1- <del>23</del> -22
Briarheath Ave.	Clairmont Ave./Westmont Ave.	W		1-3
Briarheath Ave.	Westmont Ave./Westchester Ave.	W		1-3

Main St. Concrete Parking Lot	Main St./Alley	E (side)		1-5
Main St. Concrete Parking Lot	Main St./Alley	E (side center)		1-3
Main St. Concrete Parking Lot	Main St./Alley	W (side center)		1-3
Main St. Concrete Parking Lot	Main St./Alley	E (side West)		1-4
Main St. Concrete Parking Lot	Main St./Alley	W (side West)		1-4
Main St. Concrete Parking Lot	Main St./Alley	W (side West)	Motorcycle Only	5



**ORDINANCE NO. 041-16**

**AN ORDINANCE AMENDING THE PROVISION OF THE INCOME TAX CODE OF THE CITY OF NAPOLEON, OHIO TO PROVIDE FOR A TEMPORARY INCREASE OF THREE TENTHS PERCENT (0.3%) TO THE PERMANENT 1.3% INCOME TAX; SAID 0.3% TEMPORARY INCOME TAX INCREASE TO COMMENCE ON JULY 1, 2017 AND END ON JUNE 30, 2022; AND TEMPORARILY REPEALING ORDINANCE NO. 103-08, AND AMENDING SECTION 193.02 OF THE CODIFIED ORDINANCES, ALL SUBJECT TO APPROVAL BY THE ELECTORS OF THE CITY OF NAPOLEON, OHIO ON THE MAY 2, 2017 BALLOT**

**WHEREAS**, after review by the Finance and Budget Committee of Council, as well as Council as a whole, it has been determined that a moderate, temporary increase in income tax (0.3% beginning on July 1, 2017 and ending on June 30, 2022) is required in order to provide adequate funds in future years for the purpose of design, engineering, and construction for capital maintenance of City streets and roads; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. Subject to approval of the electors of the City of Napoleon, Ohio, as provided for in Section 718.01 of the Ohio Revised Code (“Municipal Income Taxes”), Section 193.02 of the Codified Ordinances of the Napoleon, Ohio, as currently written, shall be amended to provide a temporary three tenths percent (0.3%) increase in the tax levied on income from one and three tenths percent (1.3%) to one and six tenths percent (1.6%) beginning on July 1, 2017 and ending on June 30, 2022, unless otherwise amended or abolished in accordance with the law. After expiration of the 0.3% temporary increase income tax period of July 1, 2017 through June 30, 2022, the former 1.3% income tax will remain in full force and effect unless otherwise amended or abolished in accordance with the law.

Section 2. That, Ordinance No. 103-08 is temporarily repealed until June 30, 2022 or unless otherwise amended in accordance with the law.

Section 3. That, Ordinance No. 080-09 which levies a permanent two tenths percent (0.2%) income tax for purposes of the City’s Recreation Fund remains in full force and effect and is not otherwise altered in any manner by the passage of this Ordinance No. 040-16.

Section 4. That, Section 193.02 of the codified code of Napoleon, Ohio, is amended and enacted as follows:

“193.02 IMPOSITION OF TAX.

(a) Effective July 1, 2009, and on and after said date, there is hereby levied a tax at the rate of one and three-tenths percent (1.3%) to provide funds for the purposes of: (1) General municipal operations, (2) Acquisition and maintenance of both personal and real property for the use or benefit of the City, (3) Extension, enlargement and improvement of municipal services and facilities, (4) Capital improvements in and of the City, and (5) For the promotion of economic development in and for the City. In addition, and effective July 1, 2017, and ending on June 30, 2022, there is hereby levied a

temporary tax at the rate of three tenths percent (0.3%) to provide funds for the purpose of design, engineering and construction for capital maintenance of City streets and roads. All aforementioned taxes noted in this paragraph (a) shall be levied upon all the following:

(1) All salaries, wages, and other compensation and net profits earned or received by resident individuals;

(2) All salaries, wages, and other compensation and net profits earned or received by non-resident individuals for, or derived from, or as a result of, work done, services rendered and business conducted in the City;

(3) All net profits attributable to the City earned by all resident and nonresident unincorporated businesses, professions and other activities for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City;

(4) The entire portion of the distributive share of all net profits, not otherwise attributable to the City, earned by a resident, individual, resident owner of an unincorporated business entity, or resident partner for, or derived from, work done, rentals or services performed, and business or other activities conducted outside the City, and not otherwise lawfully levied against by another municipality;

(5) The entire portion of the distributive share of all net profits, not otherwise attributable to the City, earned by a non-resident individual, non-resident owner of an unincorporated business activity, or non-resident partner for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City and not levied against the unincorporated business entity itself;

(6) All net profits attributable to the City earned by corporations for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City;

(7) All net profits earned by fiduciaries of resident individuals for, or derived from, business conducted;

(8) All net profits attributable to the City earned by fiduciaries of non-resident individuals for, or derived from, business conducted in the City; and

(9) The gross proceeds earned or derived from gaming, wagering, lotteries, including but not limited to the Ohio State Lottery, or lotteries where the State of Ohio is a part thereof, or games or schemes of chance, by residents of the City; and/or, the gross proceeds earned or derived from gaming, wagering, lotteries, or games or schemes of chance, when any part of the activity is engaged into or conducted in the City, by nonresidents, are all subject to the City tax to the same extent includable on the recipient's federal tax return, whether or not the recipient is required to file a federal tax return and whether or not the recipient pays federal income tax on the gross proceeds, except that it shall not be taxed as a business income unless the person subject to this tax has a federal gamblers' permit effective during the tax year in which income from gaming, wagering, lotteries or schemes or games of chance is received.

(b) The portion of the net profits attributable to the City of a taxpayer doing work, rendering services or conducting business both within and outside the City shall be determined in the same proportion as the average ratio of the following:

(1) The average original cost of the real and tangible personal property owned or used by the taxpayer in the business in the City during the taxable period to the

average original cost of all real and tangible personal property owned or used by the taxpayer in the business during the same period, wherever situated. As used in this paragraph, real property shall include property rented or leased by the taxpayer and the value of such property shall be determined by multiplying the annual rental thereon by eight (8);

(2) Salaries, wages and other compensation paid during the taxable period to persons employed in the business and salespeople for work done or services rendered in the City to compensation paid during the same period to persons employed in the business and salespeople, wherever their work is done or their services are rendered;

(3) Gross receipts of the business during the taxable period from sales made and services rendered in the City to gross receipts of the business during the same period from sales and services, wherever made or rendered.

If the foregoing allocation formula does not produce an equitable result, another basis may, under uniform regulations, be substituted so as to produce such result.

(c) As used in subsection (b) hereof, "sales made in the City" means:

(1) All sales of tangible personal property which is delivered within the City regardless of where title passes if shipped or delivered from stock of goods within the City;

(2) All sales of tangible personal property which is delivered within the City regardless of where title passes even though transported from a point outside the City if the taxpayer is regularly engaged through its own employees and salespeople in the solicitation or promotion of sales within the City and the sales result from such solicitation or promotion;

(3) All sales of tangible personal property which is shipped from a place within the City to purchasers outside the City regardless of where title passes if the taxpayer is not, through its own employees and salespeople regularly engaged in the solicitation or promotion of sales at the place where delivery is made."

Section 5. That, if the electors of the City of Napoleon, Ohio approve the aforesaid temporary increase in income tax (0.3%) as provided for in Section 1 of this Ordinance, then Section 193.02 of the Codified Code, as existed prior to the enactment of this Ordinance, shall be thereby amended to allow for the temporary increase in income tax (0.3%) effective July 1, 2017, and ending June 30, 202; however, should the electors of the City of Napoleon Ohio, not approve said 0.3% temporary increase in the rate of income tax, then Section 193.02 of the Codified Code shall not be amended and shall remain in full force and effect.

Section 6. That, the question of approval of the increase in the percentage of income tax shall be submitted to the electors of the City of Napoleon, Ohio at an election (special or primary) to be held May 2<sup>nd</sup>, 2017. The form of the ballot will be substantially as follows:

Proposed temporary three tenths percent (0.3%) increase in the City of Napoleon, Ohio, income tax from one and three tenths percent (1.3%) to one and sixth tenths percent (1.6%). The permanent 1.3% income tax to continue to be used for the purposes of: (1) General municipal operations, (2) Acquisition and maintenance of both personal and real property for the use or benefit of the City, (3) Extension, enlargement and improvement of municipal services and facilities, (4) Capital improvements in and of the City, and (5) For the promotion of economic development in and for the City. The temporary 0.3%

income tax to be used for the design, engineering and construction for capital maintenance of City streets and roads.

**A MAJORITY VOTE NECESSARY FOR PASSAGE**

Shall the Ordinance to provide for a temporary (from July 1, 2017 through June 30, 2022) three tenths percent (0.3%) income tax increase on income earned or received on and after July 1, 2017 for the design, engineering and construction for capital maintenance of City streets and roads be passed?

\_\_\_\_\_ For the Income Tax

\_\_\_\_\_ Against the Income Tax

Section 7. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 8. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 9. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Travis B. Sheaffer, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

---

Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 041-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Gregory J. Heath, Clerk/Finance Director*

Letter of Intent

My name is Jacob Zumfelde and I am writing a letter of intent to the City of Napoleon because I have grant money left over from my Eagle Scout Project. I want to give the left over money to the Napoleon Parks and Recreation to be used for sealant at Kidz Kingdom. The amount of money that will be given is \$661.51. The money will be given in the form of a check.

Thanks,

Jacob Zumfelde

GRAND TETON NATIONAL PARK

BSAC BOY SCOUT TROOP 46  
EAGLE PROJECT

638  
56-7085/2412

Oct 13, 2016  
Date

Pay to the Order of Napoleon Parks & Recreation \$ 661.51  
Six hundred sixty-one and 51/100 Dollars

FIRST FEDERAL BANK  
NAPOLEON, OH 43545

NATIONAL PARK FOUNDATION

Michelle Prox

For [REDACTED]

MP

Security Features Details on Back

MP



# MEMORANDUM

**To:** Technology and Communication Committee, Council, Mayor,  
City Manager, City Law Director, City Finance Director,  
Department Supervisors, Newsmedia

**From:** Gregory J. Heath, Finance Director/Clerk of Council *G.J.H.*

**Date:** November 4, 2016

**Re:** Technology and Communication Committee Meeting  
Cancellation

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The TECHNOLOGY AND COMMUNICATION COMMITTEE meeting regularly scheduled for Monday, November 7, 2016 at 6:15 pm has been CANCELED due to lack of Agenda Items.

*City of Napoleon, Ohio*

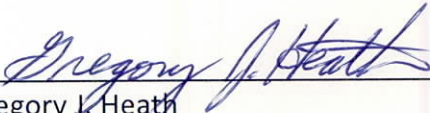
## **PRIVACY COMMITTEE**

Meeting Agenda

**Tuesday, November 8, 2016 at 10:30 am**

*Location:* City Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Approval of the May 10, 2016 Minutes (*In the absence of objections or corrections, the Minutes shall stand approved*)
2. Review of Policies/Procedures for Identity Theft Prevention.
3. Report from Staff.
4. Any other matters currently assigned to the Committee.
5. Adjournment.

  
\_\_\_\_\_  
Gregory J. Heath  
Finance Director/Clerk of Council



City of Napoleon, Ohio  
Privacy Committee  
Meeting Minutes  
Tuesday, May 10, 2016 at 10:30am

---

**PRESENT**

**Members  
City Staff**

Robert Weitzel, Acting Chair; Lisa Nagel  
Greg Heath, Finance Director  
Lori Rausch, Utility Billing Supervisor  
Anne Taylor

**Recorder**

**ABSENT**

**Members**

Christine Peddicord – Chair

**Call To Order**

Acting Chair Weitzel called the meeting to order at 10:30am.

**Approval of Minutes**

Minutes from the November 10, 2015 meeting stand approved as presented with no objections or corrections.

**Review Of  
Policies/Procedures For  
Identity Theft Prevention**

A review of the current Utility Contract was recently completed by Nagel and Rausch with a suggestion of adding an additional applicant to the current contract application. Weitzel questioned what criteria would be followed for a joint account and if both parties would have access to account history. Nagel suggested an additional signature line be added to the utility contract application. Weitzel stated that the change in procedure and revised utility contract should be brought to the Committee to review the procedure concerning adding an additional contract holder to the utility contracts. Heath stated there would not be a need for a procedure change, rather modify the current contract to add an additional line for a co-applicant. Weitzel stated his concerns with notifying the public of this change with Rausch stating a message could be added to the bottom of future bills. Heath expressed his concern is whether or not it should be mandatory to have two persons signing every application with Nagel suggesting making it an option, not mandatory. Weitzel believes that by having additional persons signing the contracts, those additional persons would also be responsible for delinquent accounts with Heath adding that the additional contract holder would make it beneficial for more success with future collections.

Nagel questions if the rules for water and sewer contains a stipulation pertaining to the contract application with Heath responding that it does reference account holder but does not specify the number of signers. Weitzel stated the Utility Department would need to be diligent in requiring all signatures on the contract and be consistent in requests for photo identification being required before releasing account and contract information.

**Report From Staff**

Rausch had no identity theft violations to report.



*City of Napoleon, Ohio*

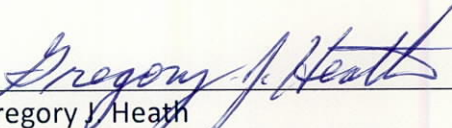
**BOARD OF ZONING APPEALS**

Meeting Agenda

**Tuesday, November 8, 2016 at 4:30 pm**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Call to Order
2. Roll Call
3. Approval of Minutes from August 09, 2016 (*In the absence of any corrections or objections, the Minutes shall stand approved.*)
4. New Business  
BZA 16-06 - 605 Norton St. and 704 W. Main  
An application for a public hearing has been filed by the owners of 605 Norton St. and 704 W. Main, Napoleon, Ohio. The applicants are requesting variances to reduce the minimum lot size and setback requirements of their lots to transfer property to 710 W. Main. The properties are all located in the R-3, Moderate Density Residential District. The request is pursuant to City Code Chapter 1147.
5. Closing Remarks
6. Adjournment

  
\_\_\_\_\_  
Gregory J. Heath  
Finance Director/Clerk of Council

City of Napoleon, Ohio

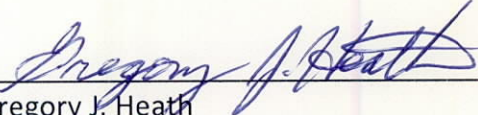
## PLANNING COMMISSION

Meeting Agenda

**Tuesday, November 8, 2016 at 5:00 pm**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Call to Order
2. Roll Call
3. Approval of Minutes from August 09, 2016 (*In the absence of any corrections or objections, the minutes shall stand approved.*)
4. New Business  
PC 16-07 – 471 Freedom Dr.  
An application for a public hearing has been filed by NR&G Equipment, LLC. 471 Freedom Dr. The applicant is requesting the approval of a Conditional Use Permit to expand their existing Recycling Center to a six-acre parcel north (across Freedom Dr.) of their current location. The request is pursuant to Chapter 1141 of the Codified Ordinances of Napoleon Ohio. The property is in an I-1 Enclosed Industrial Zoning District.
5. Closing Remarks
6. Adjournment

  
\_\_\_\_\_  
Gregory J. Heath  
Finance Director/Clerk of Council





# UPdate

A weekly newsletter presented by AMP President/CEO Marc Gerken

October 28, 2016



The APPA RP3 program committee held its first offsite meeting Oct. 24-25 at AMP.

## AMP hosts RP3 program committee

By Michelle Palmer, PE – vice president of technical services

AMP hosted the American Public Power Association (APPA) Reliable Public Power Provider (RP3) program committee's first offsite meeting Oct. 24-25 to provide initial grading to the more than 100 applications that were received for 2017 RP3 designation. The committee also performed a peer review of the new facilities at Piqua Public Power, a three-time RP3 Diamond-level designated utility.

Representatives from 26 utilities attended, including Charles Bauschard of Coldwater, and AMP Board member Nick Berger of Piqua.

"APPA appreciates the hospitality shown to the RP3 Application Review Committee throughout the meeting in Ohio," said Mike Hyland, APPA senior vice president of energy services. "Not only did we complete our task of reviewing 113 RP3 applications, we feel especially proud of performing our first ever peer review in the city of Piqua. Ed Krieger, Nick Berger and Bob Bowman opened up their doors to the Peer Review Task Force, providing an overall great experience."

The RP3 program recognizes utilities that demonstrate high proficiency in reliability, safety, work force development and system improvement. Criteria within each of the four RP3 areas are based upon sound business practices and recognized industry leading practices. Utilities selected from the application process will receive RP3 designation for the 2017 calendar year.

AMP staff works directly with members throughout the application process. Since 2006, 32 AMP members have achieved the prestigious RP3 designation.

For additional information about the RP3 program, please contact me at [mpalmer@amppartners.org](mailto:mpalmer@amppartners.org) or 614.540.0924.

## AMP files complaint regarding AEP ROE

By Chris Norton – director of market regulatory affairs

On Oct. 27, AMP joined other wholesale transmission customers in the American Electric Power (AEP) transmission zone to file a complaint against AEP's authorized Return on Equity (ROE). The Federal Energy Regulatory Commission (FERC) accepted the current AEP transmission ROE of 10.99 percent, effective March 1, 2009.

In the complaint, AMP and the other transmission customers provide evidence that the financial markets have changed and no longer support an ROE of 10.99 percent. Instead, using the FERC process for calculating ROEs, AMP argues that the AEP ROE should be closer to 8.32 percent. If FERC were to grant the complaint and establish an ROE based on the information included in the complaint, transmission customers in the AEP zone would see a decrease of approximately 10 percent in transmission rates.

Transmission rates are cost of service based rates. AEP's transmission rates are calculated using a FERC accepted formula rate. The rate is updated each year based on AEP's actual and projected costs for its transmission facilities. One aspect of the formula rate is the ROE, which is the regulated profit AEP earns for maintaining, operating and expanding its transmission facilities as well as allowing others to use its transmission facilities. FERC sets ROEs using a discounted cash flow analysis. This process is used to calculate what FERC considers to be a just and reasonable return on investment in transmission facilities.

*continued on Page 2*



Pictured at the Oct. 4 generation project groundbreaking are (from left): Tom Jones, borough secretary; Brandon Poddany, AMP marketing manager; Berlin Councilman Tom Fisher; Berlin Mayor Joe Krause; Berlin Council President Brett Custer; Robert Tugwell, PowerSecure public utilities vice president; and Josh Burns, PowerSecure senior project manager.

## Borough of Berlin breaks ground on generation project

By Harry Phillips – director of marketing & member relations

The Borough of Berlin, Pennsylvania, recently broke ground on its 3.75 megawatt (MW) diesel generation project. Located near the borough's substation, the generators will be used for load management during peak hours, supplying approximately 92 percent of the borough's peak loads during times of high energy demand and use. The generators will also be used for emergency standby power during power supply outages or inclement weather.

AMP Energy Control Center staff will work with Berlin Power and PowerSecure to remotely start, run and monitor the unit. AMP's power supply team will monitor the energy markets, RTO load zones, PJM loads and weather to forecast possible transmission and capacity peak days, advise operators of potential coincident peak days and suggested operating hours, and coordinate the unit's peak shaving efforts.

The project is expected to be in full commercial operation by Dec. 1.

## Village of Minster, Willow Island projects recognized

The Village of Minster was recently named a finalist for PennWell Corp. and Renewable Energy World's 2016 Renewable Energy Project of the Year. Minster received the recognition for its energy storage project, one of the largest U.S. facilities of its kind connected through a municipal utility.

AMP's Willow Island Hydropower Project was also recognized with an honorable mention.

Nominations were evaluated by a committee of PennWell editors on the project's representation of industry innovation, overcoming development obstacles and community engagement.

Minster was one of two finalists to be recognized. The winning project will be announced Dec. 13 during Power Generation Week.

## On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Oct. 28

MON	TUE	WED	THU	FRI
\$33.50	\$35.88	\$35.20	\$32.70	\$29.14

Week ending Oct. 21

MON	TUE	WED	THU	FRI
\$48.44	\$48.81	\$38.83	\$31.81	\$28.89

AEP/Dayton 2017 5x16 price as of Oct. 27 — \$35.25

AEP/Dayton 2017 5x16 price as of Oct. 20 — \$37.82

## AMP files complaint on ROE

*continued from Page 1*

The current AEP ROE was set effective March 1, 2009. In 2010, AEP created new transmission-only companies to build, own, and operate new transmission facilities. The ROE used for AEP's operating companies that FERC accepted in 2009 was applied to the new transmission-only companies. As of July 1, 2016, AEP collected \$1,126,109,384 from its retail load and wholesale transmission customers. The amount AEP collects from load interconnected to its system is updated each year on July 1, based on the FERC accepted formula.

## Save the date for the 2017 APPA Legislative Rally

The American Public Power Association's (APPA) 2017 Legislative Rally will be held Feb. 27-March 1 at the Mayflower Hotel in Washington, D.C.

The room block for the host hotel will open on Nov. 1 and AMP/OMEA recommend reserving a room early as the block sells out quickly. Information regarding the AMP/OMEA group rally events will be distributed after the first of the year. For general event information, please visit the APPA [website](#).

## Energy markets update

By Jerry Willman – assistant vice president of energy marketing

The November 2016 natural gas contract rose \$0.033/MMBtu to close at \$2.764. The EIA reported an injection of 73 Bcf for the week ending Oct. 21, which was in line with market expectations.

Although the November gas contract expired with a slight increase, the winter (November through March) gas strip sold off approximately \$0.49/MMBtu this week due mostly to lack of any heating demand and select gas storage systems in the east that are 99 percent full and others approaching capacity.

On-peak power prices for 2017 at AD Hub closed yesterday at \$35.25/MWh, which was \$2.57/MWh lower for the week.



## APPA issues call for Policy Makers Council

By Jolene Thompson – executive vice president/OMEA executive director

The American Public Power Association (APPA) is seeking active local elected leaders to serve on its Policy Makers Council (PMC). The PMC is an effective voice for public power on Capitol Hill.

PMC regional vacancies in AMP's footprint states include:

- **Region 5** – Delaware, Virginia, West Virginia
- **Region 7** – Kentucky
- **Region 8** – Pennsylvania

AMP/OMEA leadership has been strongly represented on the PMC in the past and we encourage members to apply. Dover Mayor Rick Homrighausen, Tipp City Mayor Pat Hale and Montpelier Mayor Steve Yagelski currently serve on the PMC.

Nominations are due by Nov. 28. AMP members who are interested are encouraged to contact Michael Beirne, vice president of external affairs, at [mbeirne@amppartners.org](mailto:mbeirne@amppartners.org) or 614.540.0835.

The PMC consists of 45 members (40 regular members and five officers) who are either elected or appointed officials on the governing authorities of public power communities. Members include mayors, city council members and elected or appointed board members. Four members are appointed to the PMC from each of the 10 geographic regions recognized by APPA and the regular term of office is three years.

The PMC assists APPA in promoting positions on federal legislative and regulatory initiatives that are important to public power systems. It meets a minimum of twice a year in Washington, D.C. (during the APPA Legislative Rally in February/March and at a separate PMC-only meeting in July) as well as monthly conference calls.

## APPA webinar tackles wireless pole attachment issues

By Charles Willoughby – director of government affairs

The American Public Power Association (APPA) will host a webinar providing insights for utilities on the growing challenges involving small cell wireless pole attachments on Nov. 15.

The issue of wireline and wireless attachments is becoming a difficult one for AMP/OMEA communities as telecom companies are pursuing state-level legislation to limit municipal authority over access to city-owned poles.

APPA's Nov. 15 webinar will provide an overview of the main issues confronting utilities in managing pole attachments nationally, including:

- An overview of current regulation of wireline attachments.
- A preview of potential federal, state and local legislation.
- A review of options available to utilities to cope with high-volume requests for pole attachments.
- A discussion of controversial new concepts, such as "One Touch Make Ready."
- A report on pole attachment litigation, including the Louisville and Nashville "One Touch" cases.
- A report on the major changes that some utilities are making to their pole attachment practices and procedures.

APPA webinar registration is available [here](#).



## Legislative staff tour Meldahl

Staff members representing U.S. Sen. Majority Leader Mitch McConnell (R-KY) toured the Meldahl Hydroelectric Plant earlier this week. Pictured with Meldahl staff are Shane Noem, McConnell's field representative, and Katelyn Conner, the senator's legislative assistant. AMP's hydro development on the Ohio River has made the organization an industry expert and many policymakers in AMP's footprint reach out to us as a resource for information.

## Calendar

**Nov. 3-4—Overhead Pole Design Workshop**  
AMP Headquarters, Columbus

**Nov. 7—Finance & Accounting Webinar**  
Contact Joe Regan at [jregan@amppartners.org](mailto:jregan@amppartners.org) for dial-in information

**Nov. 14-15—OSHA 10 Class**  
AMP Headquarters, Columbus

## AMP continues to recognize Hard Hat Award recipients

The AMP Hard Hat Safety Awards recognize municipal electric system employees who contribute to safety within their community during the past year, show adherence to on-the-job safety procedures, and promote electrical safety within their department and community. Communities with Hard Hat Safety Award winners were recognized at the 2016 AMP/OMEA Conference in Columbus, but individuals were not announced. They are, and will continue to be, recognized at meetings in their home communities and presented with their awards at that time.

PICTURED LEFT: John Neuman of Minster receives a 2016 AMP Hard Hat Award.

PICTURED CENTER: Dave Pelfrey (left) of Cuyahoga Falls receives a 2016 AMP Hard Hat Award from Scott McKenzie, AMP member safety manager.

PICTURED RIGHT: Gary Keffer (right), AMP director of corporate health and safety, and Jim Willis (left), City of Hamilton safety manager, present Richard Scifres of Hamilton with a 2016 AMP Hard Hat Award.



## City of Hudson joins AMP EcoSmart Choice program

By David Deal – director of sustainability

AMP is pleased to announce the City of Hudson has joined the EcoSmart Choice program, which allows customers of participating member electric systems to purchase renewable energy credits (RECs) to support green power development.

As recently reported in Hudson's Town Hall Connection newsletter, "Because the City of Hudson is a member of AMP and is participating in the EcoSmart Choice program, all Hudson Public Power (HPP) customers can help to reduce their carbon footprint and provide for a cleaner, healthier, and safer energy supply by supporting this renewable energy program."

EcoSmart Choice is open to residential and commercial/industrial customers who may join or drop out at any time. It is a green pricing program and relies on the purchase and retirement of RECs to replace the customer's fossil fuel based electricity usage.

"Fifteen to 20 percent of Hudson's Power Portfolio is energy from sustainable resources. We are continuing to look for ways to increase that percentage,



and EcoSmart is a great way to accomplish that," stated Frank Comeriato, Hudson's assistant city manager, in the Town Hall Connection.

National statistics show a strong correlation between overall utility customer satisfaction and programs that allow the customer to choose to support renewable energy. Given the option for commercial and industrial customers to participate, EcoSmart Choice can be a tool to retain and attract businesses that want access to green power supply portfolios.

As reported in the city newsletter, "I'm excited that our city will begin offering this choice to Hudsonites who want the option of offsetting the energy their homes use with clean, renewable energy," said Hudson City Councilman Casey Weinstein. "This empowers our residents to make a material difference for about the price of a cup of coffee a month."

Please contact me for additional program details at [ddeal@amppartners.org](mailto:ddeal@amppartners.org) or 614.540.0840, or visit the EcoSmart section of the AMP [website](#).



## City of Napoleon is accepting applications for city manager

The City of Napoleon is currently accepting applications for the position of city manager. This position is responsible for the administration of the various functions of government as stated in the city charter supplemented by policies established by city council. A valid driver's license is required. This is a full-time position with a starting annual salary of \$85,000 to \$115,000 depending on experience.

Applications and job description may be obtained beginning Oct. 25 between 7:30 a.m. – 4 p.m. from the City of Napoleon's Administration Building, located at 255 W. Riverview, PO Box 151, Napoleon, Ohio, 43545; or downloaded from the City of Napoleon's [website](#).

A properly completed notarized application must be returned to the above address with a resume and cover letter by noon Nov. 11 to be considered. Applications submitted without following the above requirements will not be considered for employment. EOE.

## AMP in search of candidates for multiple positions

American Municipal Power, Inc. (AMP) is seeking applicants for the following positions. For complete job descriptions, please visit the "careers" section of the AMP [website](#) or email to Teri Tucker at [ttucker@amppartners.org](mailto:ttucker@amppartners.org).

**AMI/MDM Operator** – This position has expert knowledge of all MDM and AMI system functionality and connectivity. Operator will monitor and ensure the schedule tasks that make up the AMI processes are run and completed successfully. The operator will prepare and maintain daily, weekly and monthly processing schedules for AMI system operation. Position will track and verify the quality of data from all AMI sources, troubleshooting problems and performing minor repairs with various vendors support personnel. The AMI/MDM Operator will also assist programmers and technical support in testing and debugging new applications and upgrades for the AMI and MDM systems. Qualifications include mechanical engineering degree or technical degree in metering or equivalent experience.

**Accountant** – This position is responsible for the preparation, analysis and review of financial statements for projects on behalf of AMP's members, research and follow-up on variances to budget, month-end close processes and accruals, account reconciliations, and manual journal entries. Partners with the accounting team to remediate control deficiencies, ensure workflows are documented, best practices are implemented, and policies and procedures are in place to ensure internal controls are in compliance with Sarbanes-Oxley standards. Qualifications include a bachelor's degree from an accredited university. A mini-

mum of two to five years of relevant experience, and proficiency with Oracle E-Business Suite and Microsoft Excel are preferred. CPA and/or MBA, as well as general knowledge of the energy industry and FERC uniform system of accounts are desired.

## Edgerton seeks resumes for position of utility clerk

The Village of Edgerton, Ohio, is seeking resumes for the position of village utility clerk. The position of utility clerk includes clerical and accounting work performed in the classified municipal utilities area, as well as the administrative division. The person appointed will report to the village administrator. Candidates must have high school diploma or GED and three to five years of experience in administrative/clerical or job-related field.

A complete job description is available on the Edgerton [website](#) or by contacting Dawn Fitzcharles, Village of Edgerton administrator, at [dawnf@edgerton-ohio.com](mailto:dawnf@edgerton-ohio.com). The deadline to apply is 4 p.m. Nov. 1. EOE.

## Waste water operator needed

The Village of Montpelier is accepting applications for a waste water operator. Applicants must have a high school diploma or GED, have a valid driver's license and the ability to obtain a Class B CDL endorsement, as well as the ability to obtain an Ohio EPA Waste Water Operator's Certification. The position is primarily day shift, but candidate will be required to be on call and able to work evenings, weekends and holidays when necessary.

The complete job description is available on the Montpelier [website](#). Application and resume may be dropped off at the Village Offices at 211 N. Jonesville St. Montpelier, Ohio or mailed to: Village Manager, WWTP Job Opening, PO Box 148, Montpelier, Ohio 43543. The deadline to apply is 4:30 p.m. Nov. 1. EOE.


## Finance specialist position open in Village of Montpelier

The Village of Montpelier is seeking applications for the position of finance specialist. Candidate must be proficient in Microsoft Word and Excel, and have the ability to analyze and resolve situations.

Candidate must be highly motivated, a self-starter, have excellent communication skills and the ability to multitask. An associate's degree in accounting or equivalent experience is required.

Applications are available on the Montpelier [website](#). Applications with resume and references should be submitted to Kelly Hephner, director of finance, 211 N. Jonesville St., PO Box 148, Montpelier, Ohio 43543. Deadline for applying is close of business Nov. 4. EOE.

[Join Our Mailing List](#)

 Send to a Colleague



## Legislative Bulletin

**November 2, 2016**

After a long break from legislative activity the General Assembly will reconvene shortly after the election next week during what is called the lame-duck session. At the end of this bulletin, we have provided the current legislative calendar for the lame duck session. The League will be monitoring multiple pieces of legislation during that time. If you are interested in testifying or speaking to legislators about these bills, we would appreciate your participation and will facilitate that for you.

### **OML CELEBRATES SUCCESSFUL 65<sup>TH</sup> CONFERENCE**

Last week, the OML held its 65<sup>th</sup> annual conference. We are happy to report that attendance exceeded our expectations and the reviews were very favorable for both the general session presentations and workshop topics. At the conference, OML members were able to interact with a multitude of speakers and presenters, as well as catch-up with old friends while meeting new municipal officials from across the state. The Ohio State "Hyperactive" Alumni Band played fired up the crowd Wednesday evening with some traditional Buckeye songs. On Thursday, our attendees were presented with an "inside the beltway" view of national politics and the latest insights on the presidential campaigns by Bob Cusack, national political analyst and editor of the publication *The Hill*. Pictures can be found on our Facebook page:

[www.facebook.com/ohiomunicipalleague](http://www.facebook.com/ohiomunicipalleague). We would like to thank all of our members who were able to attend and we hope that you were able to take home new information that can be applied to your service to your municipality. We also are grateful to our exhibitors who participated in our annual Exhibit show and we hope our members were able to spend time and become better acquainted with new and existing services that are available for cities and villages.

### **OML MONITORING LEGISLATION DURING LAME DUCK**

The first piece of legislation that the League is monitoring during lame duck is Senate Bill 235 introduced by Senators Bill Beagle (R-Dayton) and Bill Coley (R-Cincinnati). The bill would exempt from property tax the increased value of property on which industrial or commercial development is planned until the completion of new

commercial or industrial facilities at the property. The OML joins multiple other local government associations to oppose this bill. A detailed letter expressing our opposition can be read [HERE](#).

Secondly, the league is monitoring House Bill 214 introduced by Representative Andy Thompson (R-Marietta). This bill would withhold state funding for any project when a public authority has a preference for a particular type of piping material for certain public improvements. The OML has been involved in multiple meetings and conversations to prevent this bill from passing. The OML believes that decision regarding civil engineering should be left to local engineers. The bill could result in new liability and more costly bidding processes for local governments.

Lastly, the OML is actively working with General Assembly members on redrafting Senate Bill 27 introduced by Senator Tom Patton (R-Cleveland). The bill would provide that a firefighter who is disabled as a result of specified types of cancer is presumed for purposes of the laws governing workers' compensation and the Ohio Police and Fire Pension Fund to have incurred the cancer while performing official duties as a firefighter. The OML has offered a very reasonable compromise and is currently working with members of the House Insurance Committee to resolve our differences. We are optimistic at this point that a reasonable compromise is possible.

## **2020 TAX STUDY COMMISSION RELEASES HISTORICAL TAX CREDIT REPORT**

On Monday, October 31<sup>st</sup>, 2016, the 2020 Tax Policy Study Commission met to hear testimony over various tax concerns, as well as adopt the Historic Tax Credit Report.

The Commission first heard testimony from Gavin DaVore Leonard, the State Director of the advocacy group One Ohio Now. DaVore Leonard's testimony addressed the larger goals of Ohio's tax policies, arguing for increased spending in the areas of education, health care, human services, corrections, transportation and capital needs. The testimony supported an increased severance tax, providing the generated revenue would be earmarked largely for those communities where gas and drilling are greatest. This drew the attention of Budget Director Tim Keen, who during a line of questioning stated that earmarking undercuts the notion of state funding as a whole.

Stark County Commissioners' Director of Management and Budget, Chris Nichols, testified next regarding the elimination of sales tax collections from Medicaid MCO's which will take effect in July of 2017. Stark County alone stands to lose approximately \$1.19 million or 6.5% of their annual Justice System Sales Tax revenue. Total additional revenue loss state-wide is projected at approximately \$146 million, or 7.5% of cumulative sales tax revenues per year. Regional Transit Authorities around the state are expected to lose more than \$33.5 million each year. Nichols expressed concern that as the State tries to plug the ensuing \$440 million per year in revenue loss, that there will be further cuts in an already depleted Local Government Fund.

Highland County Commissioner Shane Wilkin Also testified on the loss of the Medicaid MCO's and the effects on Highland County's already stretched budget dollars.

Craig Johnson, Executive Director of the Streamlined Sales Tax Governing Board, and Max Behlke, Manager of State-Federal Relations for the National Conference of State Legislatures, testified in tandem in favor of Federal solutions to the issue of remote sales tax collection.

Finally, the Commission unanimously adopted the Historic Tax Credit Report. The report in its entirety can be found [HERE](#)  
The Commission recommended the following changes:

- Implementation of an effective tracking system for credits established by HB 233
- Require tax credit applicants to disclose which percentage of the credit will go towards their project
- Required demonstration from applicants that their project will move forward after OHPTC approval
- Recommends considering including a provision depicting in the biennial operating budget bill:
  - Total allowable amount of historic tax credits that may be authorized
  - Estimate of tax credits claimed each fiscal year
  - Estimate of tax credits authorized but will remain outstanding at the end of the biennial budget period

## **MARIJUANA CULTIVATION RULES COMING**

Earlier this year we reported on the new medical marijuana laws that the General Assembly passed. The bill was House Bill 523 introduced by Representative Steve Huffman (R-Tipp City). The bill required rules to be put in place by three regulatory agencies. The Department of Commerce was assigned to regulate the dispensaries. The DOC has released their first draft of the rules and they are currently being reviewed by the Medical Marijuana Advisory Committee, created in the state's medical marijuana legislation.

Here is an overview of the proposed rules as they stand. First, there will be two levels of cultivators: level 1 and level 2. Level 1 cultivators will be able to grow in a larger area, up to 15,000 square feet. Level 2 would be limited to 1600 square feet. The Department will authorize up to 12 licenses for Level 1 cultivators and 6 licenses for Level 2. The rules set proposed trash disposal, license fees, transportation, inspections, security for the cultivators. The rules also include a process for reporting thefts. We at the League are monitoring this part closely to ensure that it makes sense for local law enforcement.

These proposed rules will go through the normal rule-making process, which includes the Common Sense Initiative and the Joint Committee for Agency Rules Review. The rules for cultivation are due by May 6, 2017. The Committee plans to meet once more this year, although no date is set. The Committee has an area for public comment at: <http://medicalmarijuana.ohio.gov/default>

## **LEGISLATIVE SCHEDULE FOR LAME DUCK**

### **November**

Tuesday, Nov. 8 - General Election

Wednesday, Nov. 9 - Senate Session - CANCELLED

Thursday, Nov. 10 - Senate Session - CANCELLED

Friday, Nov. 11 - Veterans' Day (State Offices closed)

Tuesday, Nov. 15 - Senate Session/House Session (if needed)

Wednesday, Nov. 16 - Sessions

Thursday, Nov. 17 - House Session

Tuesday, Nov. 22 - Senate Session (if needed)

Thursday, Nov. 24 - Thanksgiving Day (State Offices closed)  
Tuesday, Nov. 29 - Sessions  
Wednesday, Nov. 30 - Senate Session/House Session (if needed)

## **December**

Thursday, Dec. 1 - Senate Session  
Tuesday, Dec. 6 - Sessions  
Wednesday, Dec. 7 - Sessions  
Thursday, Dec. 8 - Sessions  
Tuesday, Dec. 13 - Senate/House Sessions (if needed)  
Wednesday, Dec. 14 - Senate/House Sessions (if needed)  
Thursday, Dec. 15 - Senate Session (if needed)  
Sunday, Dec. 25 - Christmas Day  
Monday, Dec. 26 - Christmas Day observed (State Offices closed)  
Wednesday, Dec. 28 - Senate Session (if needed)

## **Meetings & Conferences**

<b>Webinar:</b> <b>FLSA Overtime-Preparing For The Impact of the New DOL Regulations</b>	<b>Friday, November 4, 11:30 a.m. - 12:30 p.m. OR Thursday, November 17, 6:00 p.m. - 7:00 p.m</b>	<b><u><a href="#">Registration Information</a></u></b>
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### [Ohio Municipal League](#)

Legislative Inquires:

[Kent Scarrett, Executive Director](#)

[Edward Albright, Deputy Director](#)

[Josh Brown, Director of Communications](#)





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## FEATURE



### Agriculture: Economy & Ecology

People concerned for the health of the Great Lakes have been striving to understand the role of agriculture in water quality issues. Come to this special TMACOG Tech to learn what farmers in our region are doing to protect our mutual shared interests in healthy soil and water.

#### Agriculture: Economy & Ecology

Thursday, November 17, 1-4 p.m.  
Penta Career Center, 9301 Buck Rd., Perrysburg

This program is open to the public at no cost. It will be an education for everyone whose knowledge of agriculture is limited to the corn maze and the farmers market.

Learn how row crops are financed, how crop insurance works, what farm machines and seeds cost. Hear how the business of agriculture affects our regional economy. You'll learn about conservation strategies and what we know about their effectiveness.

#### Presentations:

##### “Importance of Agriculture to the Regional Economy”

Agriculture in northwest Ohio employs thousands but also has huge impact on industry from freight, to manufacturing, packaging, and more.

##### “Farming - Myths and Reality”

Agriculture is unique industry where the operator commits a family to a lifestyle, and where the most critical component of success – the weather – is out of the operator's control. Get a picture of the cash flow and investment patterns in a typical growing season. And there isn't a typical growing season.

##### “Agricultural Best Management Practices”

Farmers depend on healthy soil, water, and air. How they combine a money-making crop with conservation of resources can be challenging. Different fields require different strategies and measuring results is complex.

## Upcoming Events

**TMACOG Tech:  
Agriculture:  
Economy & Ecology**  
Thursday, November 17, 1 - 4 p.m.  
Contact: [Joy Minarcin](#)  
419.241.9155 ext. 128

### TMACOG General Assembly

Monday, January 30, 2017

8 a.m. - 1 p.m.

Contact: [Jennifer Allen](#)  
419.241.9155 ext. 117

See the entire agenda [here](#). There is no charge to attend but please contact TMACOG by November 8 to register: [Joy Minarcin](#), 419.241.9155 ext. 128.

Thank you to First Energy for sponsorship of this TMACOG Tech session.

Persons requesting special accommodations due to limited English proficiency, disabilities of language, mobility, or other handicap are invited to contact TMACOG Accessibility Coordinator Jennifer Allen ([allen@tmacog.org](mailto:allen@tmacog.org) or 419.241.9155, ext. 107).

## TMACOG Nominations Invited



TMACOG has grown in influence and value to its members through strong, committed leaders. Each January, members select new committee assignments and elect TMACOG leadership at the General Assembly. Nominations for councils, committees, board of trustees, and leadership are now being accepted. Active member participation ensures that TMACOG remains focused on issues that are important for the quality of life in our region. Vibrant leadership leads to a vibrant region.

Click [here](#) to review a complete list of committees and councils on which you may serve. Anyone may serve on a council or committee and TMACOG needs people with a variety of skills and interests.

Please indicate your willingness to actively participate in TMACOG by simply completing and returning the [committee participation form](#) no later than Friday, December 2, 2016.

If you have questions about participation on councils or committees, please contact TMACOG President [Tim W. Brown](#), 419.241.9155 ext. 107.

## WATER QUALITY Student Watershed Watch



Student Watershed Watch

What has three tails, six legs, and lives under rocks in the waters of Hill Ditch? Students from the Natural Science Technology Center, a Toledo Public School, consulted pages of illustrations and concluded it was a damsel fly nymph...[read more](#)

## **Nutrient Source Inventory Map**



Lucas County Board of Commissioners in partnership with The City of Toledo through the Toledo-Lucas County Sustainability Commission have produced an interactive GIS map showing sources of nutrients in the western Lake Erie watershed. The map will be an important tool in the initiative to reduce phosphorus amounts in Lake Erie by 40 percent. The inventory is currently being reviewed and will be available to the public soon. ...[read more](#)

## **TRANSPORTATION**

### **New Grant Gives Rides to Mothers with Children**

The Federal Transit Administration (FTA) will fund a program in northwest Ohio to provide free transportation for some pregnant women and women with children with the goal of improving access to healthcare. The Hospital Council of Northwest Ohio was awarded \$133,000 for “Mommy and Me Ride for Free” which will pay for rides on TARTA and TARPS. TMACOG provided a letter for support for the competitive grant.

Ohio is ranked 45 out of the 50 states for infant mortality. Of the 88 counties in Ohio, Lucas County has the worst rate of infant mortality. The program targets women living in zip codes where rates of poor birth outcomes are even higher than the rest of Lucas County. In the grant application, it's noted that women living in these areas report that lack of transportation is a barrier to accessing health care, buying healthy food, and keeping employment. The program will begin by providing service to pregnant women and expand to serve women of childbearing age in 2017.

### **Bike Projects Funded**





TMACOG's Transportation Alternatives Program, a subcommittee of the Transportation Improvement Program committee, has scored, ranked and recommended construction for a series of bicycle projects. The dollar amounts listed show TMACOG's recommendation for funding.

- In the City of Oregon, nearly six miles of off-road multi-use paths will be resurfaced next year. (\$182,592)
- The City of Perrysburg will fill in a gap in existing sidepaths on Roachton Road. This will connect existing paths to a planned new middle school. Construction date has not been confirmed. (\$182,830)
- The Overland Trail project in the City of Toledo includes an existing 8-foot path through Ottawa Park and Jermain Park which connects Bancroft Street to Monroe Street. It will be upgraded to a 10-foot path in fiscal year 2018. (\$450,800)
- The Oak Openings Trail in the Metroparks of the Toledo Area is part of a plan to construct a multi-use path from Secor Metropark to Oak Openings Preserve. This portion of the trail will be from Secor Park to Wiregrass Park in fiscal year 2018. A Clean Ohio Grant may also contribute to this effort. (\$400,000)
- The Kilburn Road Bike Lanes is a project already slated for FY2021. The funds awarded in this round recognize new right-of-way costs and additional construction costs. This project will construct bike lanes on Kilburn Road from Sylvania-Metamora Road to Central Avenue in western Lucas County. (\$522,800)

## **MEMBER NEWS**

### **SWCD Grant for Urban Agriculture**



Lucas Soil & Water Conservation District was awarded \$14,495 to build technical assistance capacity for urban agriculture conservation projects by the National Association of Conservation Districts. NACD granted a total of \$2 million to 42 districts across 25 states.

Lucas SWCD submitted a proposal earlier this summer to NACD's Urban Agriculture Conservation Grant Initiative. The initiative, in partnership with the USDA's Natural Resources Conservation Service, aims to increase and stabilize technical assistance capacity where the land is predominantly urban or urbanizing. The 2016 urban grants will allow districts to help urban farmers, community gardens, and other local agricultural partnerships implement conservation practices that support local food production, provide opportunities for education and stewardship, and protect natural resources.

The Lucas Soil & Water Conservation District will use its grant, in partnership with the Toledo Botanical Garden's Toledo GROWS program and Lucas County Extension, to offer a free workshop series on soil health for urban agriculture with classes on basic soil health, collecting samples, interpreting lab tests, and gardening safely in contaminated areas. For information about the series of workshops, contact the SWCD Natural Resources Specialist at 419-377-0065.

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**TMACOG members, other elected officials, and community leaders are invited to the annual TMACOG General Assembly. Mark your calendars now and look for details on the program soon.**

# **2017 TMACOG General Assembly**

**Monday, January 30, 2017**

**8 a.m. to 1 p.m.**

**Holiday Inn French Quarter**

**10630 Fremont Pike, Perrysburg**

